

CHC43315 Certificate IV in Mental Health

All items below must be present for the duration of the placement.

- Access to a facility that provides assessment, treatment, and support to those with mental health issues
- Access to a supervisor who holds a Certificate IV in Mental Health or higher-level qualification.
- Opportunities to interact with clients and coworkers from a diverse range of backgrounds
- Access to clients with mental illness
- Access to legislation and regulations relating to the provision of services
- Opportunities to collaborate with others and engage in problem-solving and critical thinking
- Workplace documentation:
 - Client records
 - Individual case plans
 - Client treatment plans
 - Client assessments
 - Referral forms
 - Intake forms
 - Assessment materials (screening tools)
 - Intervention and prevention program materials
 - Workplace health and safety reporting documents
 - Incident reports
- All workplace policies and procedures including:
 - Client assessment
 - WHS and emergency response procedures
 - Conduct
 - Discrimination
 - Complaints Management
 - Continuing professional education
 - Dignity of risk
 - Duty of Care
 - Human Rights
 - Informed consent
 - Mandatory Reporting
 - Practice Standards
 - Professional boundaries
 - Privacy and confidentiality
 - Records management
 - Industrial relations information
 - Work health and safety
 - The provision of grief and loss support
 - Crisis prevention and intervention procedures
 - Restrictive Practices Procedures
 - Responding to disclosure
 - Referral procedures
 - Risk assessment tools and forms
 - Case management procedures
 - Service planning and delivery
 - Codes of conduct
 - Copies of applicable legislation, regulation and standards and practice frameworks
 - Self-care and debriefing processes
- Information relating current research, evidence-based studies and industry intelligence
- Workplace equipment and resources including:
 - Equipment relevant to client individualised plans
 - Reporting forms and documentation
 - Advocacy frameworks

- Community information relevant to services
- Workplace technology computers, laptops mobile phones, telephones, printers
- Personal protective equipment appropriate to the role and work area
- Protective aids: alert and safety devices: emergency call systems, key safe, I.D.