

## CHC50421

### All items below must be present for the duration of the placement.

- Access to a facility that provides services for the development and outcomes of programs for young people and their needs, such as:
  - Child, youth and family support services
  - Community care organisations
  - Out of home care services
  - Domestic violence and family violence support services
  - Sexual assault and abuse
  - Community legal services
  - Community mental health facilities
  - Community financial, education and employment services
  - Youth justice support services
  - Advocacy services
  - Statutory services
  - Immigration services
  - Recreational services
- Access to clients from a range of cultural backgrounds including Aboriginal and Torres Strait Islander peoples including their families and carers
- Access to co-workers from a range of diverse backgrounds
- Interpreter and translation services where required
- Opportunities to engage with children and young people and their support networks, families and carers
- Access to legislation and regulations relating to the provision of services
- Accreditation standards (as applicable)
- International and national charters
- Access to behaviour, specialist and other support services for referral
- Workplace journals
- Access to current, relevant legislation, regulations, codes of practice, policies and procedures such as those relating to:
  - WHS and emergency response procedures
  - Conduct
  - Discrimination
  - Complaints Management
  - Continuing professional education
  - Dignity of risk
  - Duty of Care
  - Hazard Identification
  - Human Rights
  - Informed consent
  - Incident Reporting
  - Mandatory Reporting
  - Practice Standards
  - Professional boundaries
  - Privacy and confidentiality
  - Records management
  - Industrial relations information
  - Work health and safety
  - The provision of grief and loss support
  - Crisis prevention and intervention procedures
  - Restrictive Practices Procedures

- Responding to disclosure
- Referral procedures
- Risk assessment
- Auditing processes
- Relevant national and state/territory child protection legislation
- Opportunities to develop policies and procedures
- Opportunities to engage in problem solving activities
- Information relating to:
  - Group needs
  - Peak bodies
  - Network groups
  - Web based network services
- Workplace documentation including:
  - Individualised plans
  - Care plans
  - Case management plans
  - Client records
  - Incident reports
  - Case notes
  - Progress reports
  - Treatment Plans
  - Client questionnaires and feedback forms
  - Intake forms
  - Referral forms
  - Client assessment materials and assessment tools
- Workplace equipment and resources including:
  - Client databases
  - Reporting forms and documentation
  - Funding frameworks
  - Advocacy frameworks
- Personal protective equipment appropriate to the role and work area
- Protective aids: alert and safety devices: emergency call systems, key safe, I.D.
- Mobility aids as applicable to the community services and client needs
- Workplace technology and digital media including computers, laptops, telephones, printers
- Presentation media
- A group of at least three (3) people to whom to give a presentation
- Groups of at least five (5) people to whom to facilitate group activities
- Access to a supervisor with a Diploma of Youth Work or higher level qualification